

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS

November 13, 2023

STATE OF TEXAS §  
COUNTY OF LIBERTY §  
LIBERTY COUNTY MUNICIPAL UTILITY DISTRICT NO. 1 §

The Board of Directors (the “Board”) of Liberty County Municipal Utility District No. 1 (the “District”) met in regular session, open to the public, at 12:00 p.m. on Monday, November 13, 2023, at 1680 County Road 3549, Cleveland, Texas 77327, a designated meeting place outside the boundaries of the District; whereupon, roll was called of the members of the Board of Directors, to-wit:

Ryan Crihfield	-	President
Patrick Thiel	-	Vice President
Donald Burton	-	Secretary
Ernesto Garcia	-	Assistant Secretary
Cory Anderson	-	Assistant Secretary

All members of the Board of Directors were present, except Director Burton, thus constituting a quorum.

Also present at the meeting were: William Harris, Heath Marek, Damaris Watson and Clifton C. Cadle of Colony Ridge Development, LLC, a developer of land in the District; Savannah Crihfield of CH&P Management, LLC; Diego Espinosa of Texas Professional Engineering; Loren Clark of L&S District Services, the District’s Bookkeeper; and Krystal Ann Joseph, attorney, of Coats Rose, P.C. (“Coats Rose”), legal counsel for the District (“Attorney”).

Whereupon, the meeting was called to order at 12:08 p.m. A copy of the notice of the meeting is attached hereto as Exhibit “A”.

**HEAR FROM THE PUBLIC**

No members of the public were present.

**APPROVE MINUTES OF MEETING**

Proposed minutes of the meeting of the Board held on October 2, 2023, previously distributed to the Board, were considered for approval. Upon a motion duly made by Director Crihfield, seconded by Director Thiel, the Board voted unanimously to approve such minutes.

**REVIEW AND APPROVE AUDIT FOR FISCAL YEAR END JUNE 30, 2023**

Ms. Joseph reviewed and discussed, on behalf of Mark C. Eyring, PLLC, a draft audit for fiscal year end 2023. A copy of the draft audit is attached hereto as Exhibit “B”. After discussion, upon a motion duly made by Director Anderson, seconded by Director Crihfield, the Board voted unanimously to approve the draft audit for fiscal year end 2023.

**REVIEW AND APPROVE INSURANCE RENEWAL PROPOSAL**

The Board next considered renewing the District’s insurance and reviewed a renewal proposal from McDonald & Wessendorff, a copy of which is attached hereto as Exhibit “C”. Following review and discussion, upon a motion duly made by Director Crihfield, seconded by Director Thiel, the Board voted unanimously to approve the renewal proposal and to renew the District’s insurance with McDonald & Wessendorff.

**HEAR BOOKKEEPER’S REPORT**

The Board recognized Ms. Clark, who reviewed the Bookkeeper’s Report and the bills listed therein, a copy of which is attached hereto as Exhibit “D”.

**Review Investment Report**

Ms. Clark next reviewed the investment report, a copy of which is included in the Bookkeeper’s Report.

After consideration, upon a motion duly made by Director Crihfield, seconded by Director Thiel, the Board voted unanimously to approve the Bookkeeper's report and the payment of the District's bills as presented.

**HEAR DEVELOPER'S REPORT**

The Board recognized Mr. Cadle, who reviewed with the Board the status of development within the District. The Board noted that no action was needed in conjunction with the Developer's Report.

**HEAR ATTORNEY'S REPORT**

Ms. Joseph noted she had no further business to address. No action was taken. There being no other business to come before the Board, upon a motion duly made and seconded, the meeting was adjourned.

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PASSED, APPROVED AND ADOPTED, this 22nd day of January, 2024.

(DISTRICT SEAL)

*Cory Adams*  
Asst. Secretary Board of Directors

